



HCHS ACT Testing COVID Risk Mitigation Protocol - 2020-2021 SY

Stakeholders:

- **Christine Reed**, Senior Operations Officer
- **Adam Hunt**, Network Operations Director/DAC
- **Raquel McLaughlin**, Dean of Operations
- **Natalie Heath**, Dean of Students/SAC
- **Kathryn Spotts**, Project Manager
- **Alicia Gruenwald**, COVID Site Coordinator
- **Jordan Humble**, COVID Site Coordinator
- **Nicole Dummann**, School Health Manager
- **Nicole Cooley**, Principal

Hiawatha Collegiate High School will be holding in-person testing for the ACT for a small group of scholars (~8) on Tuesday, October 6, 2020. (~9am-1pm)

The school will adopt and enact the following risk mitigation strategies to reduce the risk of exposure to both scholars and school staff.

- 1. The most important mitigation measure is social distancing. All persons within the school building should maintain at least 6 feet of distance between people at all times.**
- 2.** Scholars and staff arriving on the day of testing will be screened by school staff with the following standardized questions:
 - a. Do you or anyone in your household currently have any of the following symptoms: sore throat, cough, chills, body aches for unknown reasons, shortness of breath for unknown reasons, loss of smell, loss of taste, fever at or greater than 100.4 degrees Fahrenheit?
 - b. Is anyone in your household waiting for COVID-19 test results or to get tested?



- c. Have you or anyone in your household been directly exposed to COVID19 or told by public health or doctor to quarantine at this time?
 - d. To the best of your knowledge have you been in close proximity to any individual who tested positive for COVID-19?
3. Scholars and staff arriving on the day of testing will have their temperature taken in the entryway before entering the building proper. Persons who present with a temperature of 100.4 degrees Fahrenheit or greater will be denied entry to the building and directed to contact their primary care clinic. Persons without a primary care clinic will be provided with contact info for a local clinic.
 4. All persons entering the building will be required to wear a face mask. Disposable masks will be provided for individuals who are without one of their own.
 5. Scholars and staff will be required to wear masks throughout the entire testing session. Additional disposable masks will be provided to scholars if comfort becomes an issue.
 6. Bins for scholars' personal belongings will be provided in the main office area.
 7. Signs and floor spacers will be emplaced to remind all persons in the building to maintain at least 6 feet of social distancing.
 8. School staff will monitor individuals and provide verbal reminders to maintain 6 feet of social distancing at all times.
 9. Hand sanitizer stations will be set up at the building entrance as well as the entrance to the designated testing area (i.e. the lecture hall).
 10. The lecture hall has two doors; one will clearly be marked "ENTRANCE ONLY", and the other "EXIT ONLY." Traffic through the lecture hall will be one-way and marked with arrows on the floor.
 11. Scholars will have assigned seating in the lecture hall. Scholars will be seated no closer than 10 feet from one another in the lecture hall.
 12. Testing materials will not be handed directly to scholars; materials will be placed at the scholars' assigned seats in advance or transferred by staff placing materials on an accessible space ("drop desk") and moving 6 feet away to accommodate social distancing.



13. Testing materials collected from scholars will be cleaned and disinfected at the end of the day, or if not possible (as in the case of paper test materials), testing materials will be collected and stored securely for at least 24 hours, following good hand hygiene protocols.
14. Scholars will be dismissed from the testing area as they complete their test. Dismissals will be staggered to discourage congregating and socializing. Scholars will collect their personal belongings from the main office, observing social distancing guidelines, and exit the building immediately.
15. The testing area will be thoroughly cleaned and sanitized following the testing session.

Resources:

- [MDH Decision Tree Exclusion Guidance](#)
- [Clinic Resource Guide](#)

